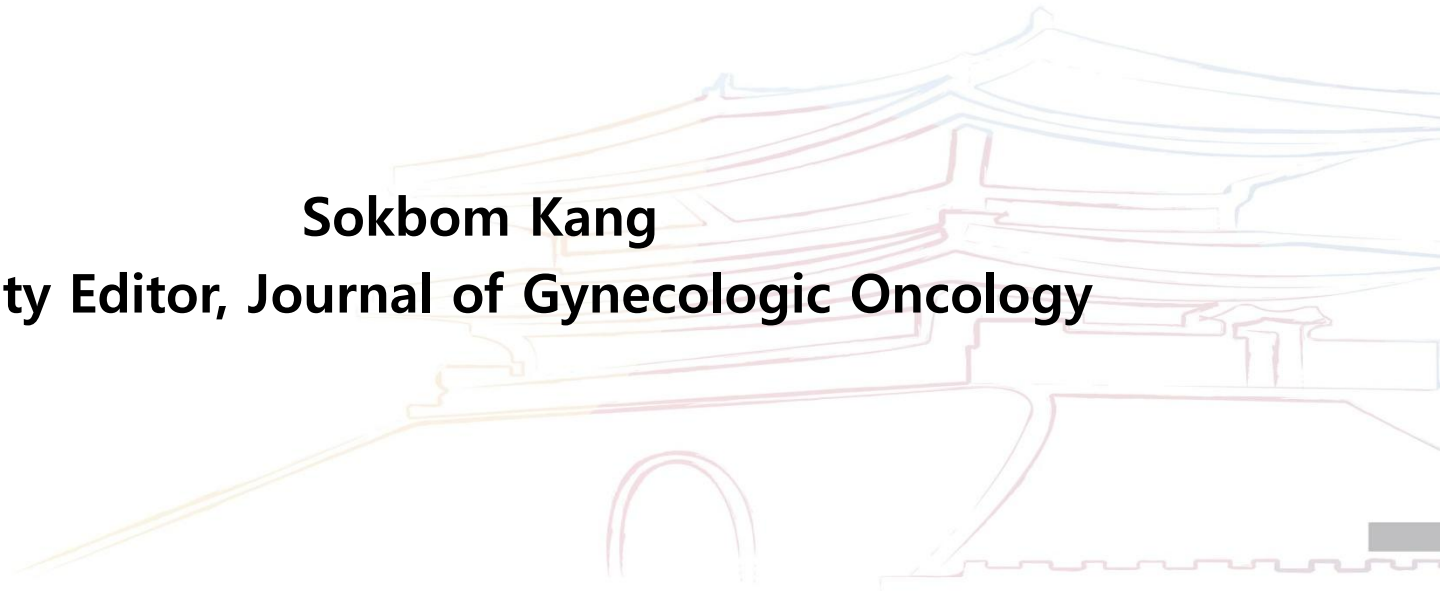


# Manuscript preparation before submitting to JGO

**Sokbom Kang**

**Deputy Editor, Journal of Gynecologic Oncology**

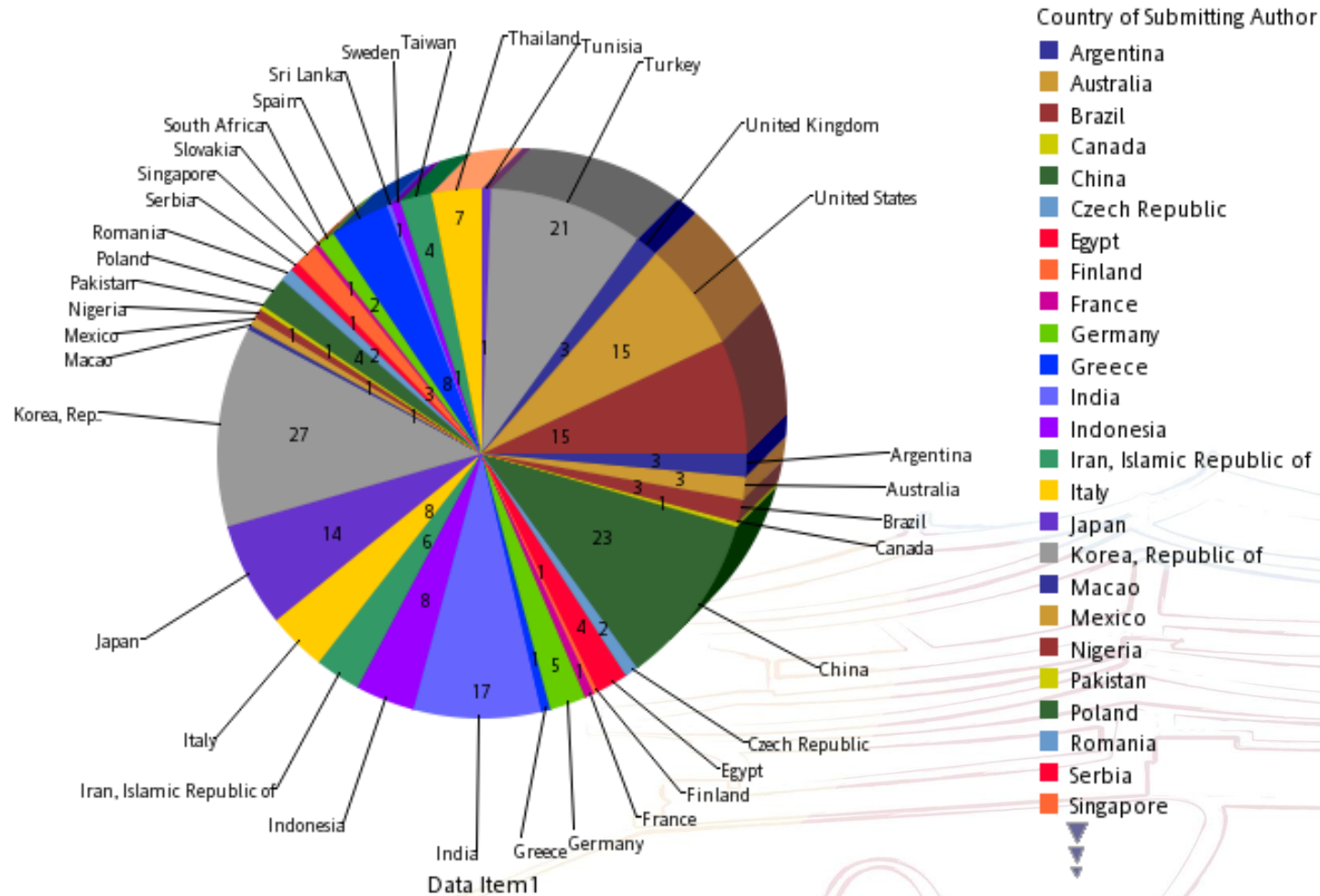


# Journal of Gynecologic Oncology

- The official journal of ASGO
- Published quarterly
- Open-access
- Indexed in
  - MEDLINE, Pubmed, Pubmed Central (PMC),  
Science Citation Index Expanded (SCI-E), EMBASE
- **2013 journal impact factor : 1.600**

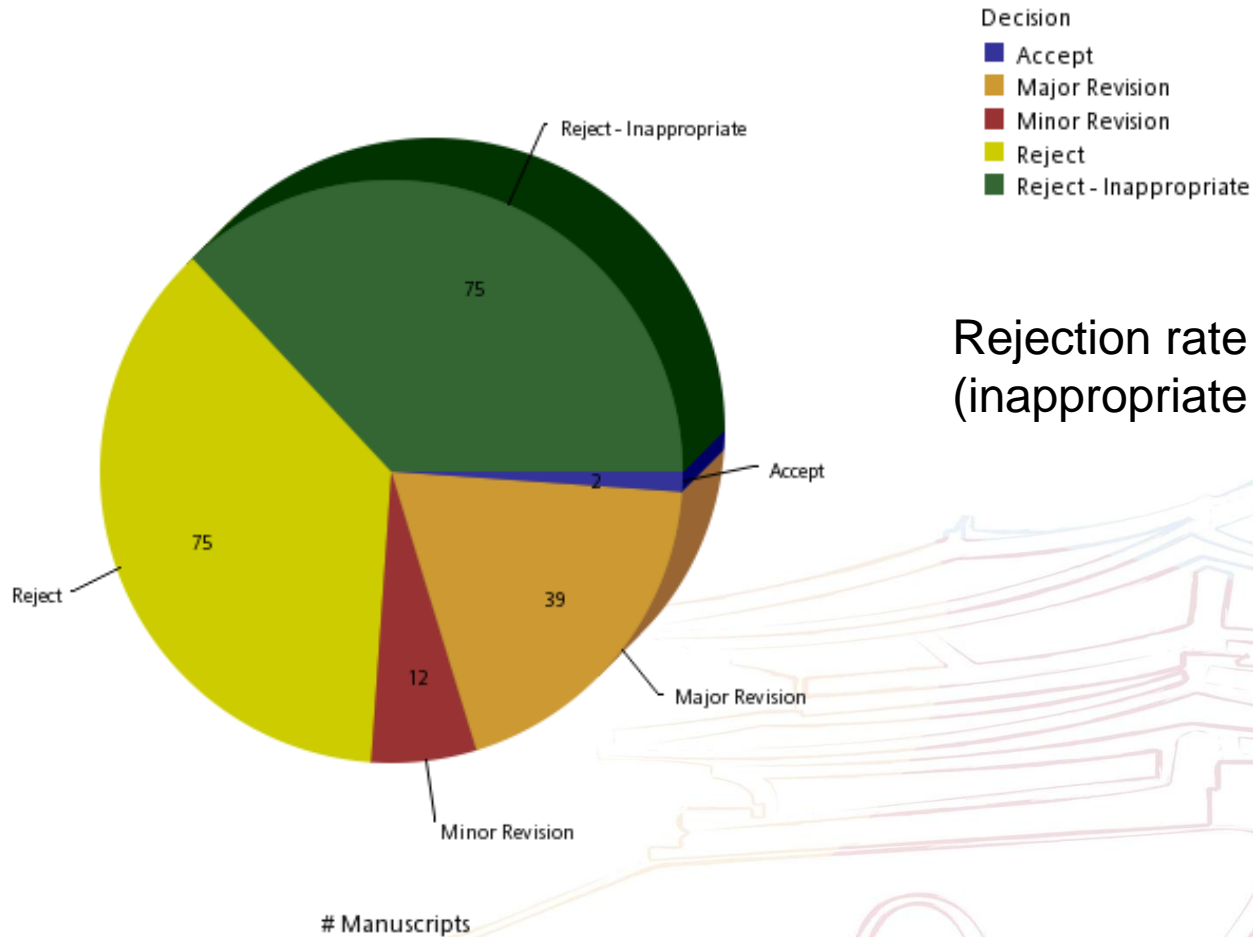
# Received manuscripts by country

Number of Manuscripts by Country



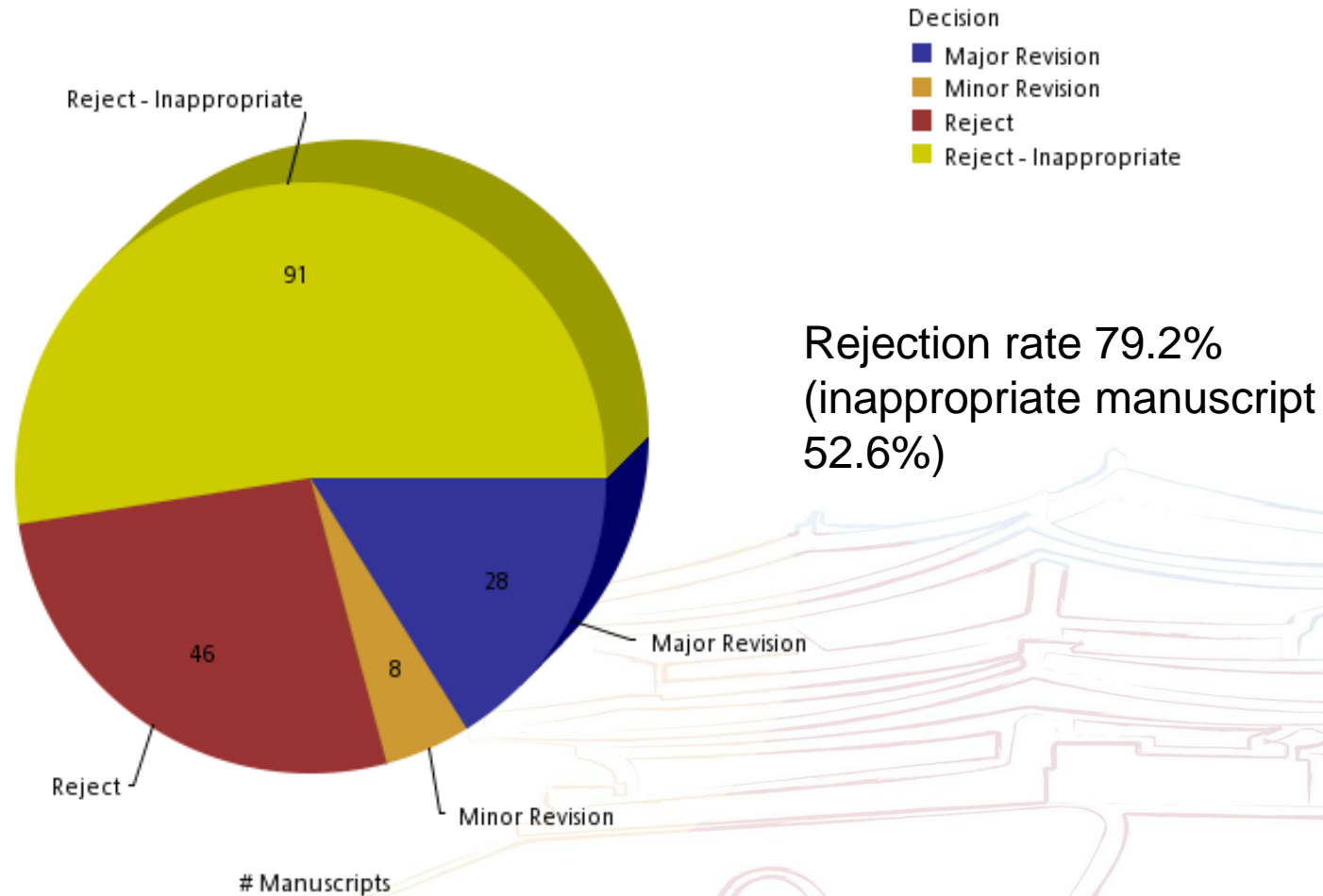
# Decision Ratio (2013)

Decision Ratio By Manuscript Type



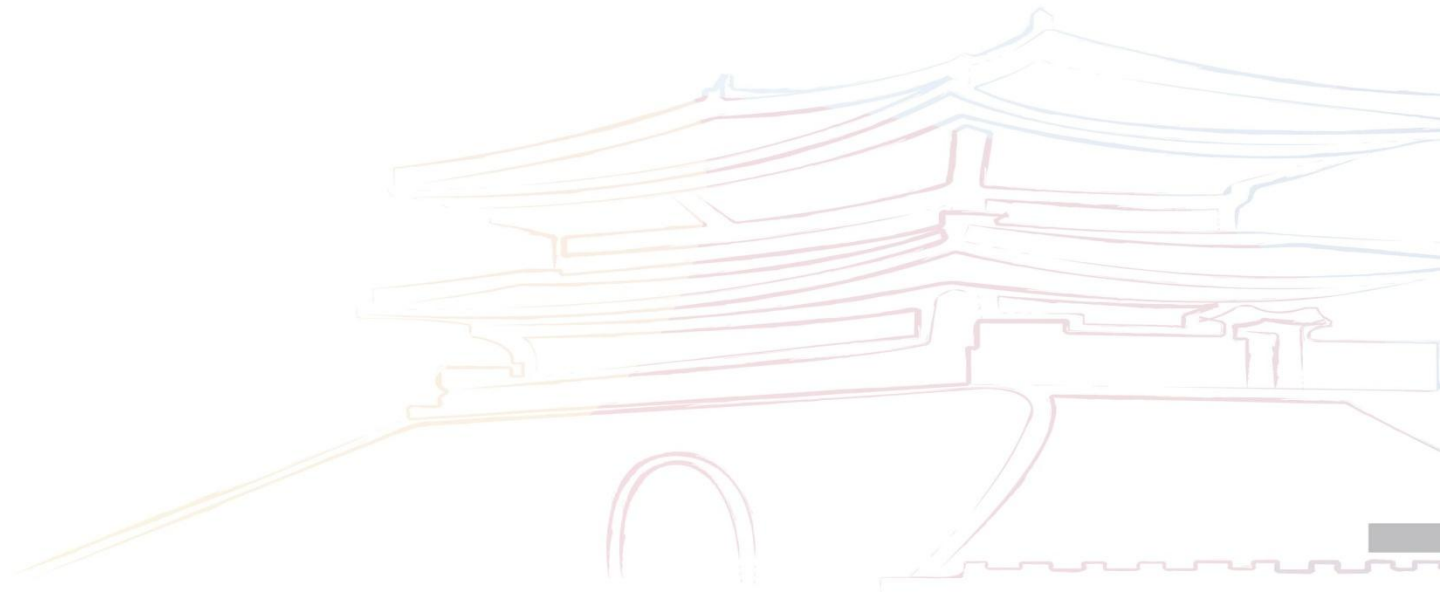
# Decision Ratio (2014)

Decision Ratio By Manuscript Type



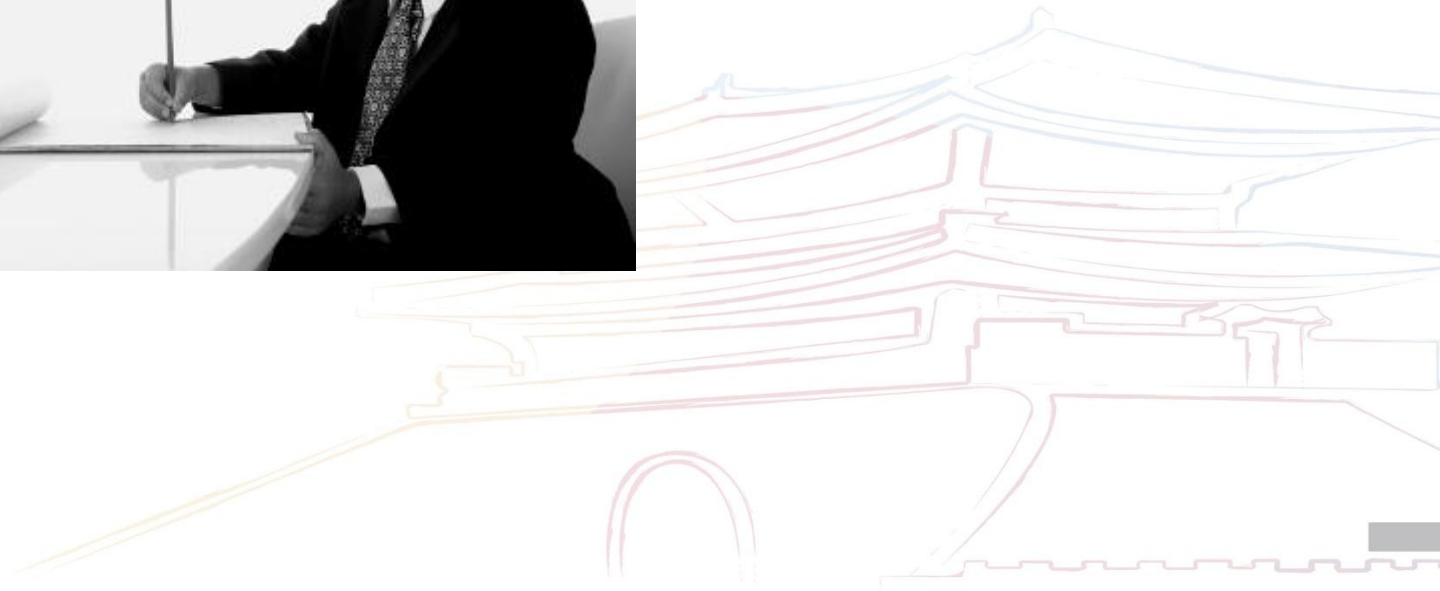
# What do 'inappropriate' mean?

- Low scientific merit
- Publication ethics: ex) plagiarism
- Case reports
- Poor manuscript formatting



# “If I write a good story...”

- “If I write a good story, formatting is not a matter”



# Formatting IS important

- Good formatting represents
  - The authors care about their work
  - The authors take pride in their work
  - The authors respect the journal and reviewers







# Use The Formatting Instruction!



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2013 Impact Factor  
1.600



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## Editorial

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Published online 2014 July 03. <http://dx.doi.org/10.3802/jgo.2014.25.3.166>

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## The CROWN Initiative: journal editors invite researchers to develop core outcomes in women's health

The Core Outcomes in Women's Health (CROWN) Initiative

 Correspondence to Any queries should be directed to the Editor-in-Chief, Jae-Weon Kim. Email: [kjwks@snu.ac.kr](mailto:kjwks@snu.ac.kr)

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Clinical trials, systematic reviews and guidelines compare beneficial and nonbeneficial outcomes following interventions. Often, however, various studies on a particular topic do not address the same outcomes, making it difficult to draw clinically useful conclusions when a group of studies is looked at as a whole [1]. This problem was recently thrown into sharp focus by a systematic review of interventions for preterm birth prevention, which found that among 103 randomised trials, no fewer than 72 different outcomes were reported [2]. There is a growing recognition among clinical researchers that this variability undermines consistent synthesis of the evidence, and that what is needed is an agreed standardised collection of outcomes—a "core outcomes set"—for all trials in a specific clinical area [1]. Recognising that the current inconsistency is a serious hindrance to progress in our speciality, the editors of over 50 journals related to women's health have come







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# JGO submission checklist

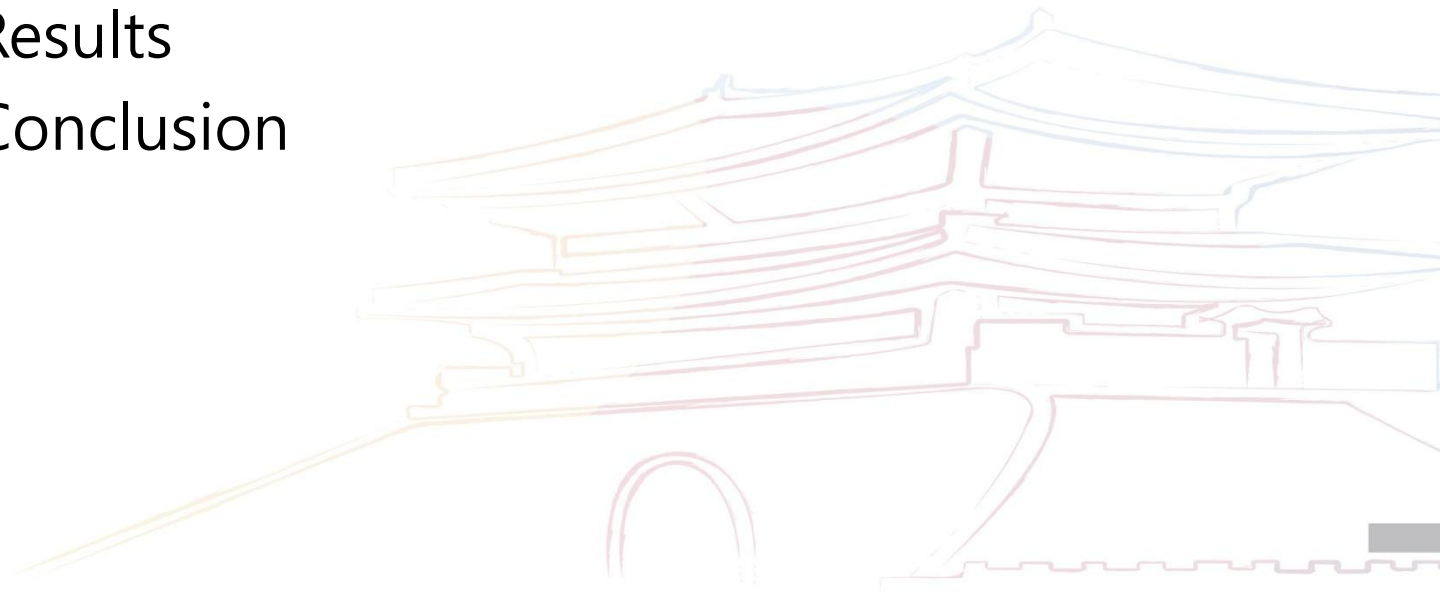
- <http://www.ejgo.org/src/JGO-checklist.pdf>
- Manuscript File (include in the following order):
  - Title Page (include all of the following information)
    - Title of the report
    - Author list of 7 or fewer names
      - Names of each author's institutions and an indication of each author's affiliation
    - Funding source

# JGO submission checklist

- Title Page (include all of the following information)
  - Name, address, telephone and fax numbers, and e-mail address of the corresponding author
  - Running head of fewer than 50 characters (including spaces)
  - Conflict of interest
  - List of where and when the study has been presented in part elsewhere, if applicable

# JGO submission checklist

- Abstract
  - Limit of 250 words
  - Formatted with the following headings:
    - Objective
    - Methods
    - Results
    - Conclusion



# JGO submission checklist

- Body text:
  - word count limits (STRICTLY ENFORCED)
    - Original Reports: 3,500 words
    - Review Articles: 4,500 words
    - Correspondence & Editorial: 1,500 words
  - Text headings
    - Introduction / Materials and Methods / Results / Discussion
- References
  - Sequentially, in the order that they are cited
- Figure legends

# Instruction for authors

- Also pay attention to
  - Reference style
  - Table footnotes styles
    - superscript symbols in sequence: \*, †, ‡, §, ||, ¶, \*\*, ††, ‡‡
  - Don't put figure within body text
  - Separate figure legends



# Advices for formatting

- Do
  - Allow time for formatting
  - Double check
  - Use conventional and formal font (Times New Roman, Arial)
  - Provide page number and line number
  - Use double space and adequate font size (12pts)
  - Left justify
- Don't
  - Don't guess / Don't assume
  - No fancy fonts. No underline.
  - Don't skip a line between paragraphs

Thank you!

